



THE MULBERRY HOUSE SCHOOL

JOB DESCRIPTION

Job title: Teacher
Responsible to: Headteacher
Reports to: Senior Teacher/Headteacher

Main purpose of job: To teach and inspire learning in a class of children within and beyond the EYFS and NC framework. To work with and support other practitioners at the school with regard to the care and education of the pupils attending the school, and to be a strong curriculum leader under the leadership of the Headteacher.

Duties and responsibilities

1. To adhere to the school's curriculum policies and all other policies relating to the care and welfare of children.
2. To notify the designated safeguarding lead of any concerns relating to child protection (whistle blowing, online safety, prevent duty or any situation where a child is at risk).
3. Teach lessons across the curriculum enabling all learners to succeed.
4. Have high expectations of all pupils
5. Plan and deliver challenging and exciting lessons.
6. To act in a professional and responsible manner at all times.
7. To foster professional relationships with pupils, parents and colleagues.
8. To share responsibility for the health and safety of pupils and colleagues at all times.
9. To develop individual programmes for pupils with special needs.
10. Delivering an inclusive curriculum, promoting British values whilst celebrating the diversity of the pupil population.
11. To keep up to date with Technology, making it an integral part of the curriculum to aid pupils' learning.
12. Telling or reading stories to a class or group of pupils.
13. To lead activities and scaffold learning in teacher and child initiated learning both indoors and outdoors.
14. To be a role model for the children, when supervising meal times.

15. To take groups of children on educational visits, ensuring their safety at all times.
16. To write weekly lesson plans, contribute to medium term plans and attend weekly planning meetings with the Headteacher.
17. Supervision and involvement with pupils in outdoor play areas.
18. Maintaining and setting out equipment in an interesting and stimulating way before the activities of the day and clearing away equipment after use, encouraging the assistance of the children.
19. Taking responsibilities for displays.
20. Carry out assessment of pupils and track their progress.
21. Help control and maintain resources including books, materials, equipment etc.
22. Making and repairing appropriate resources.
23. To assist in the maintenance of registers and pupil records.
24. To refer sick pupils to the Medical Carer/Headteacher and, if required to accompany them to hospital in the absence of parents and to remain with the child until a parent arrives.
25. Administration of basic first aid, following regular updating of First Aid Course.
26. To participate in the care of pupils waiting to be collected by parents/carers.
27. Undertaking cleaning duties as required.
28. Undertaking 'end of term jobs' to a high standard.
29. To attend meetings as required by the Headteacher within working hours.
30. To assist with students on occasional placements at the school.
31. To promote parental involvement and partnership.
32. To take part in training during school hours and to have a positive attitude to continuous professional development.
33. Disseminate booklets and information to staff members after attending professional development days/courses.
34. To carry out other duties and responsibilities of a similar nature and at a similar responsibility level to those described above which may be allocated from time to time.
35. To be flexible in working with other staff when the need arises to ensure correct ratios of staff to children.



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**TEACHER
PERSON SPECIFICATION**

	Essential	Desirable
Education and Training	<ul style="list-style-type: none"> ◆ Graduate ◆ Qualified Teacher Status or undertaking teacher training. ◆ Evidence of commitment to own professional development. 	
Relevant experience	<ul style="list-style-type: none"> ◆ Excellent classroom teacher with a proven commitment to improving the quality of children's learning. ◆ Evidence of liaising collaboratively with colleagues. ◆ Ability to analyse data, develop strategic plans, set targets and monitor/evaluate progress towards these. 	<ul style="list-style-type: none"> ◆ Knowledge and experience of teaching EYFS and KS1. ◆ Evidence of participating in and developing extra-curricular activities. ◆ Experience of monitoring teaching and learning.
Teaching and Learning	<ul style="list-style-type: none"> ◆ Ability to be a professional role model to others. ◆ Knowledge and experience of a range of successful teaching and learning strategies to meet the needs of all pupils. ◆ Understanding of the characteristics of an effective learning environment and the key elements of successful behaviour management. 	<ul style="list-style-type: none"> ◆ Secure knowledge of statutory requirements relating to the National Curriculum and assessment.

	Essential	Desirable
Skills and Aptitude	<ul style="list-style-type: none"> ◆ Commitment to the safeguarding and promoting the welfare of children and young people. ◆ Passionate about children's learning. ◆ Ability to work constructively as part of a team or individually, understanding school roles and responsibilities and own position within these. 	<ul style="list-style-type: none"> ◆ Ability to foster links with the local community and with other schools, locally, nationally and internationally.
Professional Ethos and Commitment	<ul style="list-style-type: none"> ◆ Commitment to promoting home/school communication and partnership. ◆ Willingness to undertake further professional development as applicable to the role. 	
Personal Qualities	<ul style="list-style-type: none"> ◆ Approachable with excellent interpersonal skills. ◆ Ability to establish and develop positive relationships with the whole school community. ◆ Good time management, with the ability to set and work to deadlines. ◆ Flexibility and able to work on own initiative. ◆ Ability to remain calm, positive and enthusiastic when working under pressure. ◆ Ability to maintain confidentiality. ◆ Sense of humour. 	