



THE MULBERRY HOUSE
SCHOOL

Enhanced Cleaning Schedule

These essential control measures have been put in place at the school since Covid-19. This has been devised based on national guidance and is monitored by the Headteacher.

*On a daily basis all 'touch point' cleaning spots are listed below and sanitised and steamed thoroughly **each day**.*

Assessment carried out by: Kelly O'Brien	Job Title: Cleaner	Covered by this assessment: Parents, staff, children
Date of assessment: 16/04/2020	Review: as required (updated at least termly and reviewed monthly)	Date of next review:
This resource will be kept up-to-date with new guidance and any changes to current advice.		
Touch Point	Surface	Description
Surfaces	Surfaces, toys and equipment can easily become contaminated so it is vital that these are cleaned daily.	All classrooms will have disposable antibacterial wipes and all surfaces including toys will be cleaned regularly throughout the day by the class teachers.
	Desktops, laptops and work surfaces	Desktops and laptops are sanitised using antibacterial wipes throughout the day and work surfaces are sanitised and steamed each evening.

	Kitchen worktops, equipment and floors	Kitchen worktops, equipment and floors are sanitised and steamed each evening.
	Door knobs, doorplates, and handles inside and outside of the school	Door knobs, doorplates, and handles inside and outside of the school are sanitised and steamed each evening by the school cleaners and at least three times a day by our Caretaker.
	Window Ledges	Window ledges are sanitised each evening.
	Tables	Tables are sanitised each evening.
	Light Switches	Light switches are sanitised each evening.
	Computer keyboards/mouse	Computer keyboards/mouse are sanitised each evening.
	Telephone Equipment	Telephones are sanitised each evening.
	Chairs and Tables	Chairs and tables are sanitised each evening.
	All hand rails	All hand rails are sanitised and steamed each evening.
	Bin tops and handles	Bin tops and handles are sanitised each evening by the school cleaners and at least three times a day by our Caretaker.
	Toilet flushers, sink taps, doors, soap dispensers, and towel dispensers.	Toilet flushers, sink taps, doors, soap dispensers, and towel dispensers are sanitised each evening.
	Picture frames	Picture frames are sanitised each evening.
	Alarm pad and release button inside and outside the school	Alarm pad and release button inside and outside the school are sanitised each evening.

	Carpets	Carpets are sanitised and steamed each evening.
	Hallways and toilet floors	Hallways and toilet floors are sanitised and steamed each evening and moped and disinfected.
	Bins	Bins are emptied, wiped down and a new bin bag is added and sanitised.
Bodily Fluids	All spillages of blood, saliva and vomit must be cleaned up immediately, wearing personal protective equipment.	Clean spillages using a product which combines detergent and disinfectant, and ensure it is effective against both bacteria and viruses. We will always follow the manufacturer's instructions. Use disposable paper towels to cleaning up blood and body fluid spills, and dispose of after use.